

**Plainfield Water/WasteWater Commission**  
**Meeting Minutes for March, 19 2024**

Present In Zoom Session: Tim Phillips, Carol Smith, Josh Pitts, Mary Lane, Tristan Macgregor-Stewart, Mary Trerice

5:15 Meeting called to order

**Review/approve agenda**

Agenda approved

**Review/adopt minutes**

Approved minutes for February 20, 2024 as edited

**Clerk's financial report**

The water billing has come in pretty well.

**Cutler Library Overage**

Mary Trerice joined the meeting for this portion.

The Cutler library has an overage of \$1,200. The tenant of the library had a silent running toilet that was drawing water. Since the meters were not checked the library didn't have a warning that they were drawing water for two payment periods instead of one.

Josh made a motion to waive the overage charge for the Cutler Library for the period being discussed and for their bill to be set back to the basic.

This was done as a one-time exception for this particular institution due to their close relation with the town itself and the water system not conducting normal meter readings due to coping with problems related to flooding in town at that time.

**Chief Facility Operator's report**

Things are going as normal.

The operators built a set of stairs to go up the top of the tanks at the plants to make it safer to access.

Tristan is getting quotes to fix the driveway this summer. The cost of asphalt is high so this may need to happen later...but there is a grant we may be able to access.

Have quotes for mowing for the summer. Tristan has had a conversation with the contractor we have been using and would like to re-engage him.

Scott has offered to let the plow for the plant truck be stored at his house to keep it in better shape. The Commission asked that Scott and Tristan work up a basic document to identify that the plow is the town's and that the town will remove it at some reasonable interval if Scott stops working for the town. Tristan thought Scott would find this reasonable and will follow through

Tristan is thinking about shifting to different uniform pants. Getting Carhartts will last longer although they are more expensive.

The properties with 1.5" and larger meters need to be assessed an extra amount to account for the backflow mechanism testing that is required. Tristan suggested this be added to the regular billing. Carol said that could be done. Tristan will modify the policies and will bring those modifications to the Commission for approval.

Spring 4 has clean tests so Tristan can reconnect it to the system. Need to do some testing on the newest spring, so probably January of 2025 before that is online.

**Approve warrants**

Warrants for 2-15, 2-22, 2-28, 2-29, 3-5, 3-6, 3-8, 3-14 and 3-18 were approved

**Other business**

None

The next meeting was scheduled for April 16, 2024 at 5:15PM as a ZOOM session.  
The meeting adjourned 6:19PM

Submitted by Tim Phillips